



June 2019

Dear Parents,

Welcome to the Montessori School of Schenectady. We are pleased you have chosen us to be one of your child's first teachers. Enclosed you will find information regarding your child's class and a letter from their program outlining specific contact information and your child's program days. If for any reason you have a discrepancy please contact Jodi McClernan as soon as possible. Although we try to accommodate each family's specific requests we must also balance each classroom with regard to peers and the needs of the children.

We have many exciting things planned for the coming year. I have listed below the summer activities planned, as well as, the first days of school. A more detailed school calendar will be available in late August. Please visit our website, [www.OneFamilyMontessori.com](http://www.OneFamilyMontessori.com), periodically for school updates and information.

**Wednesday, August 28 Ice Cream in the Park, Indian Meadows Park, Glenville 6 PM-7:30 PM**

Join us for some ice cream and get to know some of our school families.

**Thursday, September 5 Classroom Drop In Visit**

**9-9:45am for AM/Full Day Students**

**10-10:45am for PM/Full Day Students**

**\*\*Full day students may attend the time that works best for them\*\***

Feel free to drop in during the hour to visit the classroom and bring your supplies.

**Monday, September 9 First Day of School**

Phase In begins for Toddler Students. Please see attached class letter for specific information.

Each student will need the following items for the first day of school. All forms can be found under the Admissions Tab on our website. Individual classrooms may request additional items. Please check the enclosed letter from your teacher.

**A Proof of Physical AND immunization record from your child's doctor (All Students)**

**Authorized Child Dismissal Form (New students only unless there are changes)**

**Emergency Medical Consent form (New Students only unless there are changes)**

**Parent Contact Form (New Students only unless there are changes)**

**Photo Release Form (New Students only unless there are changes)**

**School Field Trip Permission Form (New Students only)**

**Sunscreen Permission Form (Updated form as required by NYS; All must sign)**

**Special Health Care Needs Form (If applicable)**

**Toilet Training Notice (New Students only)**

**A tote bag (tote bags are preferred as they are easier for your child to handle independently)**

Bags should be able to fit a standard sized folder and a pair of snow pants.

**A complete change of weather appropriate clothes (labeled) in a ZipLock bag to be kept at school  
(2 complete changes for Toddler)**

**A pair of indoor shoes (slippers, crocs etc.) to be left at school, labeled with name**

**2 packages of baby wipes (Toddler only)**

**1 package of Pull-Up brand pull ups (Toddler only)**

The following items are suggested supplies and are not required, however, they are greatly appreciated.

**Last names beginning A-J**

Ziplock bags (large or small)

Baby wipes

Paper towels

**Last name beginning K-Z**

Disinfecting wipes

Tissues

Paper plates (large or small)

If at any time you have questions or concerns please contact Jodi McCleran, Head of School at 384-0074 or via email at [Montessori.Schenectady@gmail.com](mailto:Montessori.Schenectady@gmail.com). If your concern is timely in nature please feel free to call my cell at 518-533-8724.

Sincerely,

Jodi L. McCleran  
Head of School