



June 2017

Dear Parents,

Welcome to the Montessori School of Schenectady. We are pleased you have chosen us to be one of your child's first teachers. Enclosed you will find information regarding your child's class and a letter from their program outlining specific contact information and your child's program days. If for any reason you have a discrepancy please contact Jodi McClernan as soon as possible. Although we try to accommodate each family's specific requests we must also balance each classroom with regard to peers and the needs of the children.

Starting in September we are excited to announce that Michelle Cuscino will become our new Head Toddler Teacher. Michelle been a dedicated member of our staff and completed her Toddler training last school year. Assisting her in the classroom will be Erica Earing. Aimee Munro has begun her Primary training and will be co teaching with Jodi in the fall. Kelly and Maureen will be co teaching again this year with the addition of Robin Lamb. We are very excited and believe these changes will bring fresh ideas and enthusiasm into the classrooms. It is with great excitement we welcome all to their new positions.

We have many exciting things planned for the coming year. I have listed below the summer activities planned, as well as, the first days of school. A detailed school calendar will be available in late August. Please visit our website, [www.OneFamilyMontessori.com](http://www.OneFamilyMontessori.com), periodically for school updates and information.

**Wednesday, August 16 Dinner in the Park, Indian Meadows Park, Glenville 6 PM-7:30 PM**

Bring a picnic dinner for your family if you like or just come play and get to know some of our school families.

**Thursday, September 7 Classroom Drop In Visit 9:00 AM-10:00 AM**

Feel free to drop in anytime to visit the classroom and bring your supplies.

**Monday, September 11 First Day of School**

Phase In begins for new students. Please see attached class letter for specific information.

Each student will need the following items for the first day of school. All forms can be downloaded from our website. Individual classrooms may request additional items. Please check the enclosed letter from your teacher.

**A Medical form from your doctor dated within the year and your child's immunization record**

**Authorized Child Dismissal Form (New students only unless there are changes)**

**Emergency Contact and Emergency Medical Consent form (New Students only unless there are changes)**

**Parent Contact Form**

**Photo Release Form**

**Toddler Training Notice**

**A tote bag (tote bags are preferred as they are easier for your child to handle independently)**

Bags should be able to fit a standard sized folder and a pair of snow pants.

**A complete change of weather appropriate clothes (labeled) in a ZipLock bag to be kept at school  
(2 complete changes for Toddler)**

**A small photo of your child (unless otherwise noted by your teacher)**

**A pair of indoor shoes (slippers, crocs etc.) to be left at school, labeled with name**

**2 packages of baby wipes (Toddler only)**

**1 package of Pull-Up brand pull ups (Toddler only)**

The following items are suggested supplies and are not required, however, they are greatly appreciated.

**Last names beginning A-J**

Ziplock bags (large or small)

Baby wipes

Paper towels

**Last name beginning K-Z**

Disinfecting wipes

Tissues

Paper plates (large or small)

If at any time you have questions or concerns please contact Jodi McCleran, Head of School at 384-0074 or via email at [Montessori.Schenectady@gmail.com](mailto:Montessori.Schenectady@gmail.com). If your concern is timely in nature please feel free to call my cell at 533-8724.

Sincerely,

Jodi L. McCleran  
Head of School